

**Bylaws Update (October/November 2020)**, submitted by: Laurie Kaplan and Stephen Sweeney

## **Members**

Laurie Kaplan, co-chair (ProQuest)

Stephen Sweeney, co-chair (St. John Vianney Theological Seminary)

Maria Aghazarian, member (Swarthmore College)

Christina Geuther, member (Kansas State University)

Keondra Bailey, board liaison (Duke University)

## **Continuing Activities (Required)**

The Bylaws committee will be updating the Changes document to reflect changes made to the Bylaws since 2016. The committee continually reviews our Bylaws, Bylaws Manual and calendar for needed changes.

## **Completed Activities (Required)**

The committee met and discussed actions for 2020-2021. We then reviewed the existing Bylaws and noted that some changes from the past 2 revisions may not have been properly incorporated. We obtained a copy of the 2016 Bylaws as posted on the website (thanks Beth) and had the 2018 Bylaws from the website, as well as several track changes edited versions from the committee. We are attaching the latest version to this report. We would like to replace the version on the website with this one. Most changes are cosmetic, fixing punctuation, spacing and placement of paragraphs. Some minor word changes were also made.

## **Budget (Required)**

None needed at this time.

## **Action(s) Required by Board**

Please determine whether we can replace the Bylaws with the attached copy or if we need a vote of the membership.

## **Questions for Board**

1. Will a review of the Bylaws be needed this year to ensure that provisions are made for virtual meetings and procedures due to pandemics or other unexpected circumstances?
  - a. For example, Article VIII states “An annual business meeting shall be called by the Executive Board, to be held at the site of, and in conjunction with, the Annual Conference. Other meetings, either virtual or in person, may be called by the Executive Board as deemed necessary.” We aren’t sure if there was a business meeting this year, and what is planned for 2021.
2. Is there a specific style manual for NASIG documents besides the Proceedings? Or is there is style manual that is the official one used by NASIG (e.g. Chicago Manual, APA)?

## **Recommendations to Board**

We would recommend that that the Bylaws be updated and that a review happen again in 2021, based on other actions of the Board related to the pandemic.

submitted on: (October 29, 2020)