

NASIG Board Meeting Minutes
March 9, 2021

Executive Board:

Betsy Appleton, *President*
Ted Westervelt, *Vice President/President-Elect*
Kristen Wilson, *Past President*
Beth Ashmore, *Secretary*
Cris Ferguson, *Treasurer*

Members at Large:

Keondra Bailey
Katy DiVittorio
Michael Fernandez
Mary Ann Jones
Shannon Keller
Courtney McAllister

Chris Bullock, *Ex Officio*
Anu Moorthy, *Ex Officio*,
Angela Dresselhaus, *Ex Officio*

1.0 Welcome

The meeting was called to order at 1:00 pm Eastern.

2.0 Program Planning Update

The program planning committee provided a draft schedule for board review. The committee had 63 total submissions, up from 46 submitted proposals last year. They accepted 42 submissions and some sessions will be combined. 21 sessions were declined. They are combining sessions heavily this year due to overlap in content and the committee's feelings that most people's bandwidth and attention span is low right now. The committee's messaging will encourage speakers to focus on synthesizing session content to emphasize takeaways and research results. The tentative session tally is 31 with 18 slated to be live-streamed and 13 pre-recorded. Vision speaker MOUs have been sent out and one has been returned. Concurrent session MOUs are going out now and PPC members have signed up to run and record the sessions. We have renewed the Sched subscription so the program planning committee can begin populating the schedule. If anyone has any questions, let Ted know and he will pass them onto program planning.

ACTION ITEM: Ted Westervelt will make sure that the program planning committee has prepared MOUs for the E&I presenters on day 2.

The board discussed the possibility of a vendor networking session hosted by the Vendor & Publisher Engagement Task Force.

ACTION ITEM: Kristen Wilson will talk fundraising coordinator Nicole Ameduri to see if she thinks our sponsors would be interested as well as what might be an appealing format.

Beth Ashmore shared the quote from Zoom to have three concurrent rooms for the conference. In order to have three concurrent sessions at the conference, we need three Zoom host accounts and we currently only have two. Because we pay for Zoom host accounts as part of an annual contract we can't upgrade to 3 hosts for just one month so we have to agree to a [new agreement](#) for 3 hosts for the rest of our term. The agreement also includes 3 500-participant webinar accounts for 1 month and a credit for our 2 hosts plan for the remainder of the term.

3.0 CPC Update

Mary Ann Jones reported that the logo is being edited to combine aspects of designs #4 and #5 since they were the two designs that people liked the most. So far, there have been 92 total registrations. Some institutions are putting in the number of participants, but others have not so we will want to touch base with institutional registrations to get a count of participants and email addresses so we can accurately plan for the size of the Zoom rooms. One-third of registrations are choosing the free option. We can also encourage folks to mark which sessions they are attending on Sched to get an accurate count for the Zoom rooms.

4.0 NASIG webinar discount for SSP members

Melanie Dolechek contacted us about whether we have been offering SSP members the NASIG membership rate on webinars. As far as we can tell, this has not been a registration option. Courtney McAllister will let the continuing education committee know that there should be an additional option for SSP members to register at the NASIG member rate.

ACTION ITEM: Beth will follow up with Melanie as well as get some information about how the SSP partnership began.

5.0 LPC Partnership Agreement and Conference sponsorship

The board reviewed the new proposed partnership agreement between LPC and NASIG. The board discussed the shared interests and committees with digital preservation and equity and inclusion as well as connecting our student members with LPC. The board agreed to renew the partnership and since there is no money involved the board did not feel the need to vote.

ACTION ITEM: Betsy Appleton will sign and return the LPC agreement.

6.0 OIC Follow-up

Courtney will follow-up with the open initiatives committee regarding the page estimates for typesetting and copyediting that will provide to potential OA proceedings partners. She will also let the committee

know that we will be extending the deadline to pick an OA proceedings platform until next spring. Michael Fernandez reported that the evaluation and assessment committee are working on a draft of the proceedings survey in SurveyMonkey and plan to have something to look at next week.

ACTION ITEM: Betsy reported that Taylor and Francis has provided the contract for the 2021 proceedings and she will talk to them about the 2022 proceedings as well.

7.0 E&I Request

Katy DiVittorio reported the equity and inclusion committee's proposal that NASIG only post jobs that list salaries on the NASIG jobs blog in support of transparency. Lack of transparency regarding salaries and earnings expectations is a significant concern for professionals at all stages of their career. Library workers are unable to know if a job is worth applying for and/or be in a strong position to negotiate a fair salary. Job postings that do not disclose salary disproportionately affect women and BIPOC. Libraries that do not post salary ranges or pay grades perpetuate the wage gap and inequality in the hiring process.

The board agreed that this would be a good move to improve transparency. The board discussed how many postings currently have salary ranges listed and ways that we can communicate this change to institutions wanting to post positions on the jobs blog. We could also do a webinar on navigating job listings and negotiations in the hiring process.

ACTION ITEM: Katy will ask the equity and inclusion committee to draft some language for the communications committee to use on the jobs blog about the change.

8.0 IFLA nominations - Serials & Other Continuing Resources section

Nominations for membership on our IFLA sections have opened and they are no longer requiring travel to conferences as a part of committee membership. We can nominate members for the following sections:

- 02 - academic and research libraries section
- 16 - serials and other continuing resources section
- 28 - health and biosciences libraries section
- 43 - continuing professional development and workplace learning section

ACTION ITEM: Beth will share with Ted how we solicited NASIG members who are interested in joining IFLA committees two years ago and Ted will prepare a call for this year.

9.0 Treasurer's Report

Recently completed work

- Contacted NISO about adjusted invoice - waiting on invoice to arrive
- Wrote check to Brooks Pierce for legal services
- Contacted IFLA about invoice payment and account set up

Account Balances as of 12/8/2020

- Checking Account - \$40,867.90
- Savings Account - \$11,597.12
- Investment Accounts - \$307,561.48 as of January statement

Recent Expenses - charged via credit card

- UPS Store - \$29.41
- Sched - \$250.00
- BeeNet - \$500.00
- Fire Insurance - \$605.
- WordPress - \$75.04
- Wild Apricot - \$3264.00
- UPS Store - \$20.42

Upcoming Expenses

- \$1111.50 Check to Brooks Pierce
- \$4506.46 Credit Card Payment (see above)

Cris shared information about the additional funds for the OA proceedings that were generated by the tiered membership. Approximately, an additional \$4,315 was generated in 2020 due to the tiered membership. It seems like our open access efforts will require additional fundraising to support the associated cost

10.0 Adjourn

The meeting was adjourned at 2:00 pm Eastern. Minutes submitted by: Beth Ashmore, Secretary, NASIG Executive Board.