

NASIG Board Meeting Minutes  
April 13, 2021

***Executive Board:***

Betsy Appleton, *President*  
Ted Westervelt, *Vice President/President-Elect*  
Kristen Wilson, *Past President*  
Beth Ashmore, *Secretary*  
Cris Ferguson, *Treasurer*

***Members at Large:***

Keondra Bailey  
Katy DiVittorio  
Michael Fernandez  
Mary Ann Jones  
Shannon Keller  
Courtney McAllister

Angela Dresselhau, *Ex Officio*

Regrets: Chris Bullock, Anu Moorthy

1.0 Welcome

The meeting was called to order at 1:05 pm Eastern.

2.0 DEI Initiatives in Academic Libraries Webinar

Courtney McAllister and Katy DiVittorio reported that the presenters for the upcoming webinar want to opt out of recording the webinar and posting it to our YouTube channel, which is our usual practice for webinars. A lot of DEI webinars are not recorded because the topic can bring up sensitive issues and they want participants to feel comfortable discussing those issues knowing that the session is not recorded. The board agreed that this sounded appropriate. Mary Ann Jones will make sure all registrants receive a message to let them know that the session will not be recorded.

Registration for the webinar is already at 100-seat capacity. The board discussed that in the past we have used YouTube for overflow broadcast but that since this webinar is so close to the conference when we will upgrade our Zoom Webinar license to at least 500, we could upgrade the Zoom license to 500 seats before the webinar. Mary Ann will let those on the waitlist be registered and anyone over 500 will go on the waitlist. Beth Ashmore will upgrade the Zoom

webinar license on April 23 and let CEC, E&I, and Mary Ann know so they can load all of the registrants into the Zoom webinar.

The board also discussed needing more volunteers to monitor the chat if the webinar is going to be over 100 people. The board discussed how this webinar was put together by E&I and then taken to CEC later so it did not go through the usual process of establishing CC-BY license for the recording. The board discussed if CEC needs to be involved in every webinar or if other committees could host their own. It might be easier from a registration perspective to have committees coordinate with CEC for their webinars because it minimizes the number of people that have access to the back end of the registration system.

### 3.0 CPC Update

Mary Ann reported that registration is at 329. The committee is waiting on an update from Joe about the logo. Conference Planning, Program Planning and Communications need to work out which platform they are intending to use for conference attendee communication. Last year Slack and NASIG website forums were used, but there was some talk of moving to Discord this year.

### 4.0 PPC Update

Program Planning asked if there would be a Slack Channel for the CPC, CEC, PPC, Communications and others running the conference/ sessions. It seems like this is still to be determined based on if we are using another platform for conference attendee communication.

Program Planning wanted to know when the opening session would be and who would be participating. The opening session will be before the first vision speaker. It will take about a half hour and will include a welcome from the president, an acknowledgement of sponsors from the president, announcement of award winners from the Awards and Recognition chair and the introduction of the first vision speaker from the president. Kristen will share slides from last year. Program Planning is also working on an alternative to spotlight sessions for students

Shannon Keller asked what the plan was for session recordings post conference. Vision session recordings will be available to anyone on our YouTube channel following the conference. All other recorded sessions will be embargoed on our YouTube channel for attendees only for six months. After the six months, they will be freely available.

### 5.0 Newsletter Proposal

Angela Dresselhaus and the Newsletter committee proposed ceasing the traditional NASIG newsletter in favor of re-purposing the newsletter committee to be a more content-oriented team that would post to the NASIG blog. The time that the team used to put into formatting and typesetting could be repurposed to work more closely with committees and members to develop content as well as improve the overall function and metadata of the NASIG blog. The board discussed how this might change the analytics we receive about readership and what changes we might need to make to ensure that blog content was being properly archived. A potential collaboration with the digital preservation committee to assess and develop a preservation plan for the Newsletter and Blog might be worthwhile. The Newsletter committee would need to work with Communications, Social Media Coordinator and the NASIG archivist over the coming year to define roles and determine next steps for the transition. Michael Fernandez suggested that Communications could let the Newsletter committee be the primary owners of the NASIG blog with Communications acting in more of a support role. The committee has a serials cataloger on standby to ensure a smooth cessation of the NASIG newsletter.

## 6.0 OIC Survey (Announcement & Survey)

Courtney McAllister will get confirmation that OIC is good to move ahead with the survey. We can potentially even publicize as part of the conference.

## 7.0 Treasurer's Report

Working on

- Cris is trying to figure out Quickbooks and Wild Apricot in order to get things in the system the way our accountant needs them to be. Wild Apricot support may help us and the new treasurer in training can also help with this task.

Account Balances as of 4/13/2021

- Checking Account - \$64,982.68 (T&F check deposited)
  - Will need to pay speakers fees and student grants in the near future
- Savings Account - \$11,597.33
- Investment Accounts - \$309,651.40 as of February statement

Recent Expenses - charged via credit card

- BeeNet - \$500.00
- Zoom - \$42.00
- IFLA membership invoice - \$759
- Foreign Transaction fee - \$22.77 - for payment of IFLA invoice
- Sched - \$250.00

- UPS Store - \$29.41

#### Upcoming Expenses

- \$1603.21 Credit Card Payment (see above)

### **11.0 Adjourn**

The meeting was adjourned at 2:03 pm Eastern. Minutes submitted by: Beth Ashmore, Secretary, NASIG Executive Board.