

NASIG Board Meeting Minutes
July 13, 2021

Executive Board:

Ted Westervelt, *President*
Dana Sinclair, *Vice President/President-Elect*
Betsy Appleton, *Past President*
Willa Tavernier, *Secretary*
Cris Ferguson, *Treasurer*
Shannon Keller, *Treasurer-in-Training*

Members at Large:

Keondra Bailey
Katy DiVittorio
Moon Kim
Courtney McAllister

Anu Moorthy, *Ex Officio*

1.0 Welcome

The meeting was called to order at 1:02 pm Eastern

2.0 Discussion on Sponsorship Rate Recommendations from VPETF (set out below)

| Tier 3 \$500 each | Tier 2 \$1,500+ | Tier 1 \$2,500+ |
|---|--|--|
| Display of logo Vendor lightning talk NASIG newsletter ad | Vendor expo Reduced registration rate for one attendee +all benefits of Tier 3 | Display of logo Reduced registration rate for two attendees Access to conference registration list +all benefits of Tiers 2 and 3 |

The board discussed how the sponsorship tiers relate to awards. It makes sense for sponsored awards to be granted the benefits of the appropriate tier of sponsorship, but there is no policy on what should be done if an organization is already a tiered sponsor and also sponsors an award. Also, there are both scholarship awards and conference

awards. Scholarship awards are approximately \$3,000.00 corresponding with Tier 1 and conference attendance awards are approximately \$1,600.00 corresponding with Tier 2, but awards and scholarships have different aims. There are some divergences even among awards and even among scholarships e.g. some come with conference attendance and some do not. In addition, there are some awards that won't incur a cost because of the continuing uncertainty in international travel. The board agreed that it would be best to have predictable set amounts for awards and scholarships for budgeting and fundraising, but that we need to find out if A&R is willing to tackle the job of regularizing awards and aligning them with the tiers.

Board decision

Betsy Appleton moved to accept the sponsorship recommendations of VPETF and Cris Ferguson seconded. All were in favor.

Action item

Moon Kim will ask A&R to make recommendations for regularizing awards and scholarships and align them with sponsorship tiers.

3.0 2022 In-person Conference Rates

Ted Westervelt proposed that the rates we planned for Spokane should be used for when we are in person in Baltimore.

Early Bird

Full Conference Registration – Members \$435
Full Conference Registration – Non-members \$550
Full Conference Registration – Support Staff \$150
Full Conference Registration – Students \$100

Late

Full Conference Registration – Members \$485
Full Conference Registration – Non-members \$600
Full Conference Registration – Support Staff \$250
Full Conference Registration – Students Now \$150

On-site

On-site Full Conference Registration – Members \$510
On-site Full Conference Registration – Non-members \$625

1-Day Registration

1-Day Conference Registration – Member & Non-member \$250

1-Day Conference Registration – Students & Support Staff \$150

Preconferences

1/2-Day – Member & Non-member \$100

1-Day – Member & Non-member \$200

2022 Registration Discounts

Vision Speakers receive free registration.

Program Speakers will receive a \$100 discount on the in-person conference rate of their choice

NASIG Conference Staff (CPC committee members and conference staff receive half-off the conference rate of their choice).

2022 NASIG Membership Rates

US Tier 1 Members (salary range up to \$50,000) - \$75 USD

US Tier 2 Members (salary range \$50,000 or above) - \$100 USD

Mexico Members - \$18 USD

Canada Members - \$60 USD

Retired Members - \$50 USD

Student Members - Free

Lifetime Members - \$1000 USD (one time; Canadian and Mexican members should contact the NASIG Treasurer for the current exchange rate)

Organizational (Bulk Membership) Members - \$195

The organizational membership includes three individual memberships.

Board decision

Cris Ferguson moved that we use the rates we outlined for the Spokane conference for the upcoming conference in 2022. Shannon Keller seconded the motion. All were in favor.

4.0 Fall Board Meeting

Ted Westervelt proposed that we meet in person. Members discussed scheduling, existing travel restrictions from institutions, the opportunity to use the Fall Board meeting as a test run for a hybrid event and that the CPC and PPC Chairs would need to be at the Fall Board Meeting in-person to see the conference hotel. Based on the Secretary's Working Calendar the meeting is usually held in October. NASIG covers all travel and accommodation costs for those attending the meeting.

Board decision

Betsy Appleton moved that we hold the Fall Board Meeting in person and Courtney McAllister seconded. All voted in favor.

Action item

Willa will send out a Doodle Poll to find possible meeting dates for the Fall Board Meeting in October, to include all Board members plus the chairs of CPC and PPC.

5.0 Working Group for the new Strategic Plan

Ted Westervelt stated that goal is to have a new strategic plan for NASIG 2022 which should focus on DEI, scholarly communication, and students, and that we should think about an open call to form a Task Force for this. Courtney McAllister noted that the previous strategic planning task force comprised 1 Chair and 6 members. Board members agreed that the Equity & Inclusion Committee should play a key role in this process. Other suggestions included members from the Membership Committee and the Open Initiatives Committee (OIC), and that we needed to include people on the task force who were not traditional serials folks but also scholarly communication practitioners, vendors, and publishers. The Board agreed to start the open call at the committee level.

Action Item

Ted will draft a message to send to Chairs and circulate it to the Board for comment.

6.0 OIC survey results on OA proceedings

We will still be publishing the proceedings with Taylor & Francis for 2022. The contract has been signed.

Action item

Courtney McAllister will send an update email to the Board on the OIC survey results.

7.0 DPC Model Preservation Policy [Document](#)

Katy DiVittorio advised that-

- A [survey](#) to gather NASIG member feedback will go out this summer. To increase participation **DPC would like to offer a \$50 gift card** to one random drawing winner.
- There will also be a webinar session on September 16, 2021, to gather feedback from members. DPC is collaborating with CEC on this. Registration Fee: As this webinar is designed to encourage participants to not only take time to attend, but further review and comment on the model document, **DPC would like an exception to fee-based registration**, instead offering this event without charge, and that the recording also be immediately made freely available.

Board decision

Betsy Appleton moved to allow DPC to offer a \$50 gift card and for the September webinar to be free of cost to attendees. Cris Ferguson seconded. All voted in favor.

8.0 Treasurer's Report

Cris Ferguson reported as follows:

Working on

- Email to Zoom to confirm cancellation of extra webinar accounts and Zoom rooms
- Working with Beverly Geckle to remove her as NASIG's Authorizing Officer on NASIG's Credit Cards
- Need an updated list of who should have NASIG credit cards

Account Balances as of 5/11/2021

- Checking Account - \$91,620.57
- Savings Account - \$11,597.91
- Investment Accounts - \$309,651.40 as of February statement

Recent Expenses - charged via credit card

- UKSG Membership - \$753.11
- Foreign Transaction fee - \$22.59
- BeeNet - \$500.00
- Zoom - \$620.00
- UPS Store - \$30.07

Upcoming Expenses

- \$1925.77 Credit Card Payment (see above)

Zoom billing has been switched from Beth's credit card to Cris Ferguson's, and Cris is working to make sure that all NASIG expenses are on a single credit card which will be switched to Shannon Keller's name.

9.0 Secretary's Report

The handover from Beth Ashmore to Willa Tavernier of NASIG email accounts and zoom accounts was successful.

10.0 Adjourn

The meeting was adjourned at 2:03 pm Eastern. Minutes submitted by: Willa Tavernier, Secretary, NASIG Executive Board.