

NASIG Board Meeting Agenda
September 14, 2021 | 1 pm

Executive Board:

Ted Westervelt, *President*
Dana Sinclair, *Vice President/President-Elect*
Betsy Appleton, *Past President*
Willa Tavernier, *Secretary*
Cris Ferguson, *Treasurer*

Members at Large:

Keondra Bailey
Katy DiVittorio
Tresa Bane
Mary Ann Jones
Moon Kim
Courtney McAllister

Anu Moorthy, *Ex Officio (Social Media & Marketing Coordinator)*

Guests

Kristen Twardowski *E&I*
Amy Carlson *CEC*
Kate Hill *CEC*

Apologies

Mary-Ann Jones has to leave early for a dean's visit.
Anu Moorthy, *Ex Officio (Social Media & Marketing Coordinator)* will join the meeting at 1:30 because of another meeting
Steve Oberg, *Ex Officio (Social Media & Marketing Coordinator-in-Training)* has testing today.
Shannon Keller, *Treasurer-Elect*
Angela Dresselhaus, *Ex Officio (Newsletter Editor)*

- 1.0 The meeting was called to order at 1 pm.
- 2.0 Fall Board Meeting
 - 2.1 Plans for a hybrid meeting -
 - 2.1.1 Plans are still for a hybrid meeting which will be a trial run for the Conference. Anna is currently on a week's vacation and will be arranging the hotel stays.
 - 2.1.2 Send full name and email address to Cris Ferguson if you want a NASIG Credit card

- 2.1.3 Shannon and Anna have NASIG credit cards and will be at the Fall/Winter board meeting in person, and can pay for meals and transportation during that time.
- 2.2 Agenda
 - 2.2.1 Conference Planning
 - 2.2.1.1 PPC Report
 - 2.2.1.2 CPC Report
 - 2.2.1.3 Mary-Ann has suggested to the CPC and PPC chairs to present at the beginning of the day to have the rest of the day free. *Action item - Willa to confirm that the beginning of the day works or whether they want a different time slot.*
 - 2.2.2 Strategic plan - not much needs to be done here. The Task Force members should soon be finalized.
 - 2.2.3 OIC Report on the future of NASIG Proceedings.
 - 2.2.4 Fiscal sustainability
 - 2.2.4.1 Sponsorship for free E&I webinars (3 annually)
 - 2.2.5 Logistics of future hybrid conference planning. Mary-Ann pointed out that we only have 2 years out booked. Generally booking 2 years in advance gives us the best rates. Ted noted that with Anna attending in person this will be helpful and that this also ties in with fiscal sustainability since in-person conferences raise more funds.
- 3.0 Recorder needed for [SILLVR: Streaming Interlibrary Loan Video Resources and Accessibility in Multimedia Content](#) to write the article for the NASIG Proceedings
 - 3.1 Dana Sinclair will follow up with the Proceedings folks as she previously volunteered to write these up.
- 4.0 Horizon award name change
 - 4.1 Vote on the suggested name change to Dan Tonkery Horizon Award
 - 4.1.1 There have also been suggestions to change this to the Dan Tonkery Award, or Dan Tonkery Networking Award.
 - 4.1.2 Cris Ferguson moved and Betsy Appleton seconded a motion to rename this award to the Dan Tonkery Horizon award. There were 9 votes in favor and none against.
- 5.0 [Vision speaker choices](#)
 - 5.1 Willa Tavernier suggested that we should rank the speakers and proposed that the board start with Amelia Gibson who was previously booked.
 - 5.2 Katy DiVittorio proposed getting E&I input and members approved by consent.
 - 5.2.1 *Action item* Moon Kim will forward to E&I with the board indications at 5.5 below.

- 5.3 Betsy noted that both Gibson and Tufecki are from UNC and whether that is of concern.
 - 5.4 Willa noted that Sarah Lamdan has spoken quite a bit recently and will also be speaking at IU for Open Access Week next month.
 - 5.5 Ted suggested that we indicate that Amelia Gibson & Zeynep Tufecki would be our top choices. There is a concern that Sarah Lamdan has presented quite a lot recently so many of our audience members may have already heard her speak at another venue, and that both Gibson and Tufecki are from UNC.
- 6.0 Equity & Inclusion & Continuing Education - webinars
- 6.1 Courtney McAllister introduced the topic by explaining that the Board has discussed the recommendations about webinars e.g. providing some webinars free of charge, and whether or not to record them. The Board therefore invited E&I and CEC to find out how best we can support them.
 - 6.2 Kristen Twardowski advised that a liaison between E&I and CEC has been established and that further to discussions, CEC ultimately decided not to record the E&I webinar last year. Since the Board has promised support of \$500 for 3 webinars - a total of \$1,500.00 - it is necessary to pay attention to scheduling. Kate Hill noted that the schedule is wide open at this point and that CEC is happy to accommodate what E&I needs at this point. CEC can set up the webinar, Zoom, etc., and discuss any needed changes.
 - 6.3 By consensus, the Board members agreed to seek fundraising options to support the Board goal to do 3 webinars on E&I topics each year which will be free. The Board also supports the CEC model of charging for webinars generally, as the E&I webinars are a unique situation. If something arises in the future the board will look at how it aligns with our mission to determine if a free webinar is justified.
- 7.0 [Treasurer's Report.](#)
- 7.1 The most important takeaway is to have Cris Ferguson authorizing officer for the NASIG credit card. The ultimate goal is to have NASIG have a different kind of credit card that does not need an authorizing officer.
 - 7.2 Still tracking down a response from the accounting firm on the IRS bill. Taxes are due **Nov 15, 2021**.
 - 7.3 Cris is copying Shannon on all NASIG financial communication.
 - 7.4 Cris has been renewing membership in ethnic caucuses
- 8.0 [Secretary's Report](#)
- 8.1 [Fall Board Meeting](#): Willa queried what date in-person attendees should respond to this spreadsheet. Ted advised that Anna has already booked 2 nights for each

in-person attendee, but the spreadsheet should still be circulated so that parties can notify the Board of any changes.

8.2 [Report](#) on [Trello](#) Review

9.0 Any other business

9.1 We will invite Nicole (our fundraiser) to join the Fall Board meeting virtually.

9.2 Dana advised that PPC wants to know whether we will have pre-conference sessions. Ted noted that we ceased these when we went virtual because these were usually hands-on day-long sessions. If PPC feels that we should, we can. We will double-check with Anna on whether there is space in the hotel agenda for them. These have to pay for themselves and get canceled if there is insufficient registration. Willa noted that in making that decision PPC should keep the ongoing uncertainty in mind around travel and in-person events. The Board by consensus indicated that they would fully support PPC's judgment on this.

10.0 The meeting was adjourned at 2:05 pm.