

NASIG Board Meeting Minutes

March 8, 2022 | 1 pm

Executive Board:

President: Ted Westervelt, 2021/22
Vice President/President-Elect: Dana Sinclair, 2021/22
Past President: Betsy Appleton, 2020/21
Secretary: Willa Tavernier, 2021/24
Treasurer: Cris Ferguson, 2019/22
Treasurer-in-Training: Shannon Keller

Members at Large:

Courtney McAllister 2020/2022
Keondra Bailey, 2019/22
Tresa Bane, 2021/24
Katy DiVittorio, 2020/23
Moon Kim, 2021/24
Mary Ann Jones, 2020/23

Ex Officio

Anu Moorthy, *Social Media & Marketing Coordinator*) - provided apologies for joining after the start of the meeting

Apologies

Steve Oberg, *Ex Officio (Social Media & Marketing Coordinator-in-Training)*
(Post currently vacant) (*Newsletter Editor*)

- 1.0 Welcome (***Ted***)
 - Noted that Courtney McAllister and Keondra Bailey, and Anu Moorthy are joining late today.
- 2.0 Board decisions by email (***Willa***):
 - The Board members approved the plans for the Opening Session.
- 3.0 Ukraine Statement/donation - (***Moon***)
 - E&I has drafted a statement and recommended a \$500 donation for the Board to review [E & I draft statement and recommendation](#)
 - The statement includes a linktree for disabled, BIPOC, and Slavic Ukrainians
 - E&I wants to prepare guidelines for when it is appropriate for NASIG to donate
 - Katy noted that We gave \$500 to BLM in 2020 - <https://nasig.wordpress.com/2020/06/08/nasig-statement-against-racism/>

Discussion

Cris - [Treasurer's Report](#)

- The NASIG balances on checking and savings accounts are ok

- There has been a downward trend in the investment account for the past 2 months. This appears to be general market forces and not particular to NASIG
- We have just received the T&F check for the publication of the proceedings for the 2021 conference, \$16K which has not yet been deposited
- There is sufficient in the bank accounts to make a donation

Katy - noted that the recommended \$500 is in line with the BLM donation.

Mary Ann moved that the Board accept the E&I statement and other recommendations
Cris seconded the motion.

Further discussion

Willa noted that the Africa reference should be wider to cover black and brown people.
Ted noted that we could finalize the text over email by Thursday morning.

Vote

12 votes in favor, none opposed, and none abstained.

4.0 Question from CPC

- Student registration - where a student is a speaker will we allow the speaker discount? This will effectively waive the registration fee (which is \$100) but there is currently no provision for this in registration rates.

Discussion

MaryAnn & Betsy noted that this makes sense, and Betsy noted that student budgets are generally tight. There were no objections.

Decision

The Board decided by consensus that the discount should apply, especially to encourage student participation and recruitment.

5.0 FYI 2022 Registrar Report 2.28.22.xlsx

- Shannon Keller noted that a lot of registrations, particularly speaker registrations, have come in since this report.
- Dana noted that at the last meeting yesterday PPC was still formalizing the schedule.
- Willa queried whether there is usually Committee and Chair orientation at the conference and noted a possible clash with concurrent sessions.

- Betsy noted that this normally takes place after the conference by zoom, but this fell away during the pandemic and gives Communication time to sort out the listservs.
- MaryAnn noted that it would not be fair to speakers to have this compete with a concurrent session.
- Shannon & Betsy noted that if it is on zoom, we can record it.
- The new president usually does this.
- Mary Ann suggested returning to doing this via zoom after the conference, which gives communication enough time to sort out new lists.

Decision - the Board agreed by consensus that this should take place after the conference via zoom.

6.0 Next steps for OIC - (*Courtney McAllister*)

- The interim chair would like concrete guidance on the OIC work program. Simultaneous changes have occurred since their big project (OA Proceedings) has now moved on to the action stage.
- Possible items
 - 6.0.1 Make webinars OA
 - 6.0.2 Support OEN
 - 6.0.3 Create workshops that could be a pipeline for the next in-person conference workshops

Discussion

- Willa noted that there is no Manual or Working Calendar
- Charge on the website - [NASIG Committees](#)
- Betsy Appleton noted that it started as a task force
- Mary Ann Jones suggested core competencies for OER Librarians, and members agreed that NASIG core competencies are a key contribution to librarianship
- Willa suggested that if OIC started as a task force and OEN is the primary mover in this area, the strategic planning committee ought to consider whether this needs to be a permanent committee.
- Ted suggested that OIC can identify gaps in the landscape of open initiatives and see if or where NASIG can fill that gap, provide support, or just get the word out to the membership.

Decision

By consensus, the Board agreed that OIC should

- Develop Core Competencies for OER Librarians

- Conduct a landscape survey of open initiatives to identify any gaps that NASIG can fill or opportunities for NASIG to either provide support or make NASIG membership aware of important developments

7.0 CEC MoU for Speaker stipends - (*Courtney McAllister*)

[W 2022 MOU document CEC.docx](#)

- Cris & Ted noted that the President would sign MoUs whenever money changes hands
- **Action item** - Moon will review the MOU by tomorrow
- **Board MOU folder** - [Contracts/MOUs](#)

8.0 N&E Slate (*Katy*)

- The slate of candidates for 2022-2023 is set out below. N&E will be asking the Communications Committee to announce the slate on Wednesday, March 2nd, as well as putting out a call for petition candidates.

Vice President/President-Elect:

- Madeline Kelly (Western Washington University)
- Courtney McAllister (EBSCO)

Member at Large:

- Ilda Cardenas (California State University Fullerton)
- Sion Romaine (University of Washington)
- Xiaoyan Song (NC State)
- Abeni Wickham (SciFree)

The open call for self-nominations is currently open.

9.0 Digital Preservation Committee

- NASIG Model Preservation Policy
- DPC is finalizing this policy and would like to know how it gets approved and becomes official. Approval by the Executive Board or vote by membership? It seems that the [Core Competencies](#) were approved by the Executive Board, but this is not quite a Core Competency. Maybe more like something that would go under [NASIG Guides](#)?
- DPC was also wondering what type of promotion is available once official. Blog post, social media, speaking opportunities? DCP is presenting at the annual conference.

Discussion -

- Ted - We should also reach out to partners like SSP and LPC
- Betsy - We should adopt the same process that we use for Core Competencies

- Mary-Ann - DPC can look at [Introduction | Guidelines for Preserving New Forms of Scholarship \(nyu.edu\)](#)
 - Katy will check whether DPC can have a final draft for the Board by the April 12 meeting or May 10 meeting
 - Ted - DPC should liaise with the Communications Committee on promotion, and any members with connections in the DP Community can also support this by promoting it in those communities
- 10.0 Cris - follow up on Treasurer's report
- PPC should keep an eye on how many vendors are allocated to each lightning session as we now have 13 or 14 vendors signed up.
- 11.0 Secretary's Report (*Willa*)
- Question from a member regarding cataloging training-
 - 11.0.1 Cris suggested pointing her to this training session offered via Library Juice Academy - <https://libraryjuiceacademy.com/shop/course/262-serials-cataloging/>
 - 11.0.2 Terri's pre-conferences were always well attended (MARC edit and serials cataloging)
 - 11.0.3 PPC has combined two proposals for a presentation on cataloging
 - 11.0.4 Ted acknowledged that this is best taught via a workshop, and we should be actively recruiting for this for 2023
 - 11.0.5 Katy suggested a "birds of a feather session."
 - 11.0.6 Ted noted that we have some strong catalogers, and Betsy noted that Steve Kelly is supposed to be at the conference, so we can reach out to ask them to facilitate an informal learning opportunity.

Action items -

- Dana should ask PPC whether the program can accommodate an informal learning session on serials cataloging and what slots are available for this. If the entire schedule is available, the Board would like a copy.
 - Willa should respond with LJA information and also let them know that we are working on putting together a learning session during NASIG 2022
 - Winter reports - Input from remaining Board members
 - 11.0.1 No objection to dispensing with Winter reports. Ted noted that as long as committees know that they can approach the Board with any questions and don't have to wait for a formal report
 - + NASIG BOARD ACTION ITEMS TRACKING review
- 12.0 AOB
- Look through new options for NASIG Store put together by CPC - can we have more than one site. The options are Zazzle and Spreadshirt (*Mary Ann*)

12.0.1 **Action item** - Board members - please provide feedback to Mary Ann by
Tuesday 15th March.

13.0 Adjourned at 2:22 pm