

NASIG Board Meeting Minutes

January 8, 2024 | 12:30 - 2 pm

<https://us02web.zoom.us/j/87811937763?pwd=blITOFhQanFJYnVTZ0luZDk2ODZxQT09>

[Shared drive - NASIG Board 2023-2024](#)

[Action items](#)

[Information for Committee Chairs](#)

Executive Board:

President: Courtney McAllister, 2023/24

Vice President/President-Elect: Paul Moeller, 2023/2024

Past President: Dana Sinclair, 2023/24

Secretary: Willa Tavernier, 2021/24

Treasurer: Shannon Keller, 2022/24

Members at Large:

Treasa Bane, 2021/24

Ilda Cardenas, 2022/25

Xiaoyan Song, 2022/25

Chris Burris, 2023/2026

Ex Officio

Matthew Ragucci (*Social Media & Marketing Coordinator in training*)

Nicole Ameduri (*Treasurer in training*)

Apologies

Heather Staines, 2023/2026 member at large

Moon Kim, 2021/24 member at large

Steve Oberg (*Social Media & Marketing Coordinator*)

12:30 pm EST

1.0 Welcome & Call to Order (Courtney)

- Board Reminders: The agenda will become pressured as we move closer to the conference. When adding items to the agenda that have documents for review members should try and review them ahead of time, and the member adding the item should signal boost the document by circulating to the board listserv sufficiently ahead of the meeting.

2.0 Virtual Conference

- Treasa reported on the Virtual Conference post-conference survey. The feedback was positive with a majority of respondents indicating that they would attend a future in person conference. There was also a significant amount of non-member respondents. The biggest barrier indicated was price with some respondents indicating that they had no professional development support, or only had support

for virtual conference attendance. Another significant feedback point was that respondents generally felt that the format was excellent for demonstrations e.g. of new technologies.

- Decision on Virtual Conference 2024
 - Members discussed the advantages of access and cost to attendees of the virtual conference, the possibility of moving to an alternating in-person and virtual 2-year cycle, bandwidth of our volunteers. Members noted that any virtual conference should be advertised earlier, the call for virtual conference proposals should be circulated as soon as the in person conference ends.
 - The VCC Report and a voting form will be circulated for asynchronous voting. Any action on the formation of a VCC would be dependent on the outcome of the vote.

3.0 Treasurer's Report

- Shannon presented the Treasurer's report including the following highlights-
 - Not enough funds have been raised to date for the Teresa Malinowski honorarium. This is for the Capstone award which is not a conference award. Unfortunately, it may not happen this year, and A&R should therefore not delay their awards advertisement timeline. VP Paul suggested that if we do not raise enough funds we may just want to make a donation in her honor. In addition, since there is currently only 1 award being offered the workload for A&R should be reduced. Nicole Ameduri will reach out to Susan Davis to determine what should happen in the event of a shortfall in the target (\$1,500) and the expectations of those who donated, and will cc Ilda.
 - Wild Apricot Price Increase - Shannon will continue to search for the contract and will reach out to her predecessor Cris Ferguson.

4.0 Outreach

- For Spokane 2024 Paul suggested a personal outreach from each board member to our membership. Members discussed advertising to listservs, targeting non-members who have attended past webinars etc., funding challenges for technical services library workers, and reaching out to Past Presidents who are no longer active in NASIG-
 - Matt Ragucci and Treasa volunteered to develop the verbiage for the outreach. Courtney will take the membership list and turn it into a Google Sheet that folks can put their names next to. This will be done within a week from today's meeting.
 - Members should aim to send messages by January 22nd.

5.0 Outstanding requests from N&E (**Dana**)

- After the deadline we are still in need of nominations for secretary and VP/pres elect candidates. Courtney has reached out and will be contacting a list of potential candidates and she wants the board to know that this is an ongoing issue year after year. Other positions get people but she feels that folks may be hesitant to run for the executive positions and feels that maybe a webinar or open forum by current vp/pre elect, president, past president, treasurer and secretary might help to ease the minds of the hesitant.
- Members suggested that current executives can make a short video and share with N&E and with SMC

6.0 Secretary's Matters

- The Board considered the following Committee Reports
 - CEC Fall Report
 - Standards Mid-Year Report
 - Question for the Board** - the Board requested that the Committee host an asynchronous workshop and the committee would like more details about this suggestion.
 - Communications Mid-Year Report
 - Questions for Board**
 - What are the future plans for NASIG Autumn, so we can begin planning its presence on the NASIG website in a more permanent manner
 - What is the current status of the newsletter?
 - Mentoring and Student Outreach Mid-Year Report
 - If student awards are offered this year, we will work with the awards & recognition committee on ways to collaborate to promote NASIG awards to our mentees, especially in conjunction with our call for student spotlight sessions.
 - They are also making a video about proposal presentations to accompany PPC call for Student Spotlight sessions
- Newsletter Committee
 - Faye O'Reilly has volunteered as EIC and we need an appointment letter
 - Courtney will issue the appointment letter
- Early call for volunteers
 - I propose to start the call for volunteers this month if the Board agrees.
 - This can be sent out after all the conference proposal calls are finished. The last call should be February for lightning talks & Student spotlight sessions. The call for volunteers can go out right after that.

7.0 Any other Business

- Does everyone who requested access to the membership report now receive it?
(Courtney)
 - No-one indicated that they needed access but if anyone does in the future they can reach out to Courtney/Meg Wang.

Adjourn

8.0 President Courtney adjourned the meeting at 1:45 pm EST