

NASIG Board Meeting Minutes
August 9, 2022 | 1-2:30 pm EST

Executive Board:

Vice President/President-Elect: Courtney McAllister 2020/2022

Past President: Ted Westervelt, 2022

Secretary: Willa Tavernier, 2021/24

Treasurer: Shannon Keller, 2022/24

Members at Large:

Mary Ann Jones, 2020/23

Treasa Bane, 2021/24

Moon Kim, 2021/24

Sonali Sugrim, 2022/23

Ilda Cardenas, 2022/25

Xiaoyan Song, 2022/2025

Ex Officio

(Post currently vacant) (*Newsletter Editor*)

Regrets/Absences

Steve Oberg, (*Social Media & Marketing Coordinator*) - *Ex Officio*

President: Dana Sinclair, 2022/23

1. Welcome - ***Courtney***

Vice-President Courtney opened the meeting at 1:07 pm

2. Member's Forum - ***Courtney***

a. The Board reviewed the Agenda and assigned items to members.

b. The Board discussed recording the Member's Forum. The following points were raised

i. Recording would be good for institutional memory

ii. To alleviate concerns as to whether recording would dampen free and full participation and frank speaking, the recording should be only provided to members

iii. Willa will email to Board list after meeting and ask for any objections by tomorrow

c. 88 persons were registered as of 8/5/2022

i. A reminder will be sent out. Treasa will have CC do this on 8/10, and members will be asked to register for the Forum if they wish to receive the recording.

3. Committee Chairs Orientation (for Chairs & Liaisons)

a. Willa reported that this is set for August 22, 3 pm, and is primarily for chairs and Board Liaisons. Committees without chairs - N&E, Newsletter, and Proceedings - have been extended a full committee invitation. Several Board members reported

that some members did not volunteer because a call for volunteers did not go out, some members said that they did not know or volunteer to be on a particular committee or were excited about being on a committee but were not aware that they had been appointed, and members have reached out on other platforms e.g. LinkedIn asking to work on committees.

- b. Anna Creech advised the Board that she has copies of prior VP and President's Guide and will send these to Courtney
 - c. Moon reported that she was not aware of her liaison appointment and Mary Ann reported that was not aware of her Standards appointment
 - d. The Board discussed the current state of committee rosters and determined that Willa, Treasa, Courtney and Dana need to have a 45 minute meeting to confirm the status of appointments of members, chairs and liaisons, Moon is also happy to be included. Following this official letters should still be sent out as they are valuable for members going through P&T. Willa will send out a Doodle Poll.
4. Proposal for Sustainability Committee - *Maria Aghazarian*
- a. Maria did not attend the meeting so this was tabled.
5. Shannon presented the Treasurer's report. Highlights included
- a. Online access should happen soon, pending account name change to NASIG (instead of North American Serials Interest Group)
 - b. The name change will also allow for business credit cards instead of being tied to an individual - currently Beverly Geckle (3 or 4 treasurers ago)
 - c. 2022 conference expenses can be included in the Slide Deck for the Member's Forum
 - d. NASIG Annual and Ongoing Expenses will be shared at the Member's Forum
 - i. NALCO Memberships - Moon will try to get the figures ahead of Friday's Member's Forum to be included in this list
6. Willa presented the Secretary's report
- a. Members are reminded to review the July minutes and vote on them
 - b. Fall Board Meeting
 - i. This will be a virtual meeting as the Board has been to the Pittsburgh location previously
 - ii. This should be scheduled for 2 half-days in November
 - iii. When the meeting moves to Spokane we will in all likelihood need to go to the conference location in person for the Fall Board Meeting
 - c. Committee Reports
 - i. The usual October 1 deadline will not be realistic as Committee formation is incomplete
 - ii. Committees should be asked to submit budget requests and questions for the Board ahead of the Fall Board Meeting.
 - iii. The Mid-Year Report can be after that and then a pre-conference report can be the second report.
 - iv. The Board agreed that 2 reports per year would be sufficient

- d. CPC Post Conference Recommendations not previously resolved/voted on
 - i. Moon will reach out to E&I to discuss taking over administration of the NASIG Beyond the Land Acknowledgment webpage
 - ii. CPC should provide suggestions on registration categories & fees for the 2023 conference.
7. The meeting was adjourned at 2:32 pm.