

NASIG Board Meeting Agenda

October 11, 2022 | 1-2:30 pm

Meeting Link -

<https://iu.zoom.us/j/88156371343?pwd=RIRwQ3FXVXA5R1ZBeHgyb1dGRkZqdz09>

Executive Board:

President: Dana Sinclair, 2022/23

Vice President/President-Elect: Courtney McAllister 2020/2022

Past President: Ted Westervelt, 2022

Secretary: Willa Tavernier, 2021/24

Treasurer: Shannon Keller, 2022/24

Members at Large:

Mary Ann Jones, 2020/23

Treasa Bane, 2021/24

Moon Kim, 2021/24

Sonali Sugrim, 2022/23

Xiaoyan Song, 2022/2025

Ilda Cardenas, 2022/25

Ex Officio

Steve Oberg, *Social Media & Marketing Coordinator*

(Post currently vacant) (*Newsletter Editor*)

1. Welcome (*President Dana*) 1:03 pm
2. Board decisions by mail (*Secretary*)
 - a. Workshop stipends vote was passed via email.
3. Budget requests
 - a. NASIG Standards Committee - MaryAnn
https://docs.google.com/spreadsheets/d/1sAKO0F11Udlintd48pZKiik9n5j3_E_y/e/dit?usp=sharing&oid=108403778365176355367&rtpof=true&sd=true
 - i. Modest request and it is not for a specific webinar just to cover bases
 - ii. All voting members (10) approved
4. Virtual Conference Committee Charge (*Courtney*)
 - a. Feedback on Virtual Conference Committee size
 - b. Liaison proposal for VCC
 - c. CEC (*Courtney*)

Discussion

Charge Include supporting the virtual logistics like Zoom.

Liaison Courtney and Moon volunteered to be VCC and Proceedings liaisons respectively. Courtney will switch from Proceedings to VCC and Moon will take

up Proceedings since OIC has been disbanded. There were no objections from the Board.

Proceedings - Courtney queried whether this is a rolling deadline and Ted advised that we did not plan for that with the publisher. If virtual will be included we need to consider the number of articles to be published as this affects costs with Michigan publishing. Willa noted that the restructured in-person conference has less concurrent sessions making room for additional papers from a virtual conference but this will still need to be monitored closely. Ted noted that as we reimagine the conference we should bear in mind why Proceedings and PPC were originally the same liaison, so we will also need to keep an eye on how this new arrangement plays out.

Size - We are currently looking for a committee of 5, after consultation with Megan, but 2 will come over from PPC so we will be putting out a call for 3 additional members. Mary Ann noted that we should also find out whether any members from CPC want to come over.

Vision speakers for virtual conference - Ted queried and Shannon confirmed that we paid the usual rate of \$1,000 for vision speakers during the pandemic. By consensus the Board decided that we should let the VCC decide whether they want the vision speaker format during the virtual conference. In person vision speakers get travel and hotel reimbursement on top of this. After discussion the Board made no changes to the stipend for vision speakers for the virtual conference.

SMC - the Board agreed that Steve should also liaise with VCC

Other personnel - The fundraiser and the Registrar will also need to be involved. Mary Ann volunteered to act as Registrar for the first virtual conference and then in following years folding it into the Registrar responsibilities. Given that this would not have been factored into the current Registrar's responsibilities and that she is currently training a new Registrar, Mary Ann is happy to deploy her experience in this regard

Other financials - we should also give VCC leeway on determining the VC registration rate. Although we suggested \$70 we want to take into account how much this will actually cost. In addition we will need to see what level of sponsorships we can get for the virtual conference.

Call - this will go out with Member's forum recording and call for E&I chair and additional members for Marketing Committee.

5. PPC Questions/Updates (*Courtney*)
 - a. Virtual Members Forum for 2023 - re-allocate slot for additional vendor lightning

talks?

- i. Board members had no objection to this
 - b. New MOU for Workshop speakers [W Workshop - MOU Template.docx](#)
feedback can be given asynchronously by Friday October 14th
 - c. Two Workshops confirmed: “Building Your Licensing & Negotiation Toolbox Workshop” and “Electronic Serials Cataloging”
 - i. Other 2 topics Lisa Hinchliffe Privacy related Electronic Resources and possibly one relating to OA and Workflows.
 - d. Initial choice for Vision Speaker declined (Amelia Gibson). PPC is re-voting.
 - i. Amelia Gibson declined because of travel concerns given that the pandemic is still a factor but we may consider asking her for the virtual conference but did not want to raise this with her given that there is a VCC to be formed.
6. Dissolved Committees - Website changes and archiving work (*Moon*)
 - a. Sonali will ask the Bylaws Committee to assist and to consult with the Archivist
 - b. Willa will send an action item
 7. [Treasurer's Report](#) Shannon Keller updated the Board on account balances and recent expenses. Sponsors for the 2023 Conference to date are EBSCO and OCLC. Work will continue on finding a new tax accounting firm and a new credit card provider.
 8. [Secretary's Report](#)
 - a. The Member's Forum recording & call for committee chairs/additional members was discussed at item 4 above under the subheading “**Call**”.
 - b. Fall Board Meeting will be scheduled for the afternoons of November 7 and 10
 - c. Defining a Strategic Affiliate Program will be an agenda item for the Fall Board Meeting.

President Dana called the meeting to a close at 1:50 pm.